

BAINBRIDGE ISLAND FIRE DEPARTMENT BOARD OF COMMISSIONERS

Meeting Minutes

January 11, 2024

OATH OF OFFICE

Prior to the opening of the regular board meeting, Bruce Alward was sworn in by Chief Moravec as Bainbridge Island Fire Commissioner Position #2. In addition, Commissioner Andrea Chymiy was sworn in as Bainbridge Island Fire Commissioner Position #3 by Chief Moravec at 11:00 AM, January 8, 2024.

Acting Chair Fritz von Ibsch called the Board of Commissioners meeting to order at 4:33 PM. Present were Commissioners Bruce Alward and Scott Isenman (remote); Fire Chief Jared Moravec; Deputy Chief Jeremy Mendola and Finance Manager Ed Kaufman. Commissioners Tim Carey and Andrea Chymiy were excused.

AGENDA ADDITIONS & DELETIONS

None

PUBLIC COMMENT

None

FIRE CHIEF'S REPORT

- Recruit Academy Graduation: DC Mendola briefed the Board on the recent Recruit Academy graduation that included four BIFD members: Daniel Hilmisson, Finn Mander, Lucas Mitchell, and James Mullaney. All four members performed very well at the Academy and are now assigned as probationary shift firefighter/EMTs. DC Mendola also acknowledged the assistance of Lieutenant Darrick Baker, who was temporarily assigned full-time to the Academy.
- New Recruit FF/EMT Hires: DC Mendola also introduced four new recruit firefighters, Connor Bass, Riley Earl, Tiffany Fergus, and Kiel Reijnen, who will be attending the Recruit Academy this spring. FF/EMT Josh Pippinger will be temporarily assigned full-time to the Academy for this class.
- COBI Solar Project Application: Chief Moravec briefed the Board on a solar project that COBI is initiating to fulfill its carbon offset requirements as a result of the acquisition of the new Justice Center building. Chief Moravec indicated that BIFD intends to apply to be a partner in this solar project. If chosen, final review and acceptance by the Board will be required.

GOOD OF THE ORDER

Chief Moravec noted Legislative Day is approaching on January 23rd. Commissioner Alward will attend with the Chief.

Chief Moravec noted the swearing in of Commissioner Chymiy on January 8th.

CONSENT AGENDA

(Voucher numbers 35506 through 35573 totaling \$621,092.15, electronic payments for 12/28/2023 through 12/29/2023 totaling \$713,616.43, December payroll totaling \$750,915.02, Meeting Minutes 12/14/23). Commissioner Isenman moved to approve the Consent Agenda as presented. Commissioner Alward seconded the motion and the motion passed unanimously.

BUSINESS AGENDA

1. Report on Administrative Staffing

Chief Moravec requested approval of the Report on Administrative Staffing. The final report includes comments from the Board during the December 14, 2023 meeting. The report is the culmination of 18 months of discussions and analysis of the role of administrative staffing for the Department. Administrative positions are those other than responding positions. Commissioner Alward moved to approve the Report on Administrative Staffing as presented. Commissioner Isenman seconded the motion and the motion passed unanimously.

2. Resolution #01-2024: Roster Update

Chief Moravec requested approval of Resolution #01-2024: Roster Update. This resolution documents the Department's roster and is used to validate volunteer membership for volunteer firefighter benefits. Commissioner von Ibsch moved to approve Resolution #01-2024 as presented. Commissioner Alward seconded the motion and the motion passed unanimously.

3. Board Chair/Committee Assignments

Commissioner von Ibsch initiated a discussion of Commissioner roles for 2024, including Board Chair and committee assignments. Commissioner Alward accepted appointment as Board Chair and as BIFD representative on the KCFCA Executive Board. Commissioner Isenman accepted the appointment as Commissioner representative on the Local Board for Volunteer Firefighters.

EXECUTIVE SESSION

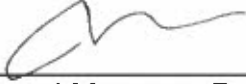
At 4:57 Commissioner von Ibsch called for an Executive Session to last 20 minutes. The Executive Session was called for collective bargaining planning per RCW 42.30.140(4)(b).

At 5:17 PM, the Executive Session was extended by 20 minutes. At 5:37 PM, the Executive Session was extended by an additional 10 minutes.

ADJOURNMENT

The meeting was adjourned at 5:47 PM.

Submitted by:



Jared Moravec, Board Secretary

Approved

January 25, 2024